

75 Federal Street Suite 1400 Boston, Massachusetts 02110–1940

Dear HEI Community,

As we look forward to the 2024 HEI Annual Conference we reflect on our values as an organization and our role as convener of communities. HEI works to support informed decisions that improve air quality and public health by funding, overseeing, publishing, and communicating about impartial scientific research on the health effects of air pollution.

Each year as we plan the conference, we revisit this notion that we have a responsibility to bring our community together to share the latest science being used to improve the environment and public health. This also provides us with the opportunity to exemplify these values by limiting our waste and environmental impact and encouraging others to do the same. Our ongoing efforts include the following:

- Limiting our waste by
 - reducing the use of single-use plastic drink containers by offering glass cups and water refill stations
 - o Collecting conference nametag holders to sanitize and reuse in future years
- Reducing the amount of paper used by replacing printed materials with QR codes and URLs to access the agenda and post-conference survey online
- Increasing vegetarian offerings to support reduced meat consumption at the conference
- Encouraging the use of public transportation by sharing transportation details in our conference FAQ

We hope you will join us in limiting the environmental impact of the conference.

We also value your feedback. At the end of each conference, we encourage all attendees to fill out a survey on their conference experience. If you have additional ideas on how we can improve our sustainability practices in future years, please do not hesitate to share your thoughts there.